

SAFETY ACTION PLAN

ACTIVITY: GEO CACHING
LOCATION: ALL OVER CAMP

GROUP LEADER...

- Group Leader run after briefing by TSCC staff
- Disclose relevant medical conditions
- Fulfil responsibilities in SAP below
- Responsible for overall group management

PARTICIPANTS...

- Footwear

INSTRUCTOR...

- Pass internal training and assessment program
- Current first aid certificate

RESTRICTIONS

None

RATIOS (not including instructor)

1 adult : 12 students

What could go wrong? 'The potential harm'	What would cause it to go wrong? 'The hazard'	How could we prevent it from going wrong? 'The mitigation'	Responsibility of?	When will it be done?	Emergency Plan
Serious Injury	- Moving Vehicles	- Vehicles must drive at 15kph	TSCC	Before	<i>Suspected major injury</i> - All to vacate area - Instructor to coordinate first aid - Instructor to radio to main office to arrange for ambulance or extra assistance - Assess if activity can continue <i>Other/ Minor Injury</i> - Group leader to administer first aid
	- Inadequate instruction	- Remind group to watch for Vehicles	Group leaders	Before	
	- Failure to follow instruction re: procedures and boundaries	- Instructors are suitably qualified	TS instructor	Before	
Equipment Damage	- Improper briefing/instructions - Poor supervision - Improper use of equipment	- Clear instructions are given	Participants	Beginning & During	
		- Listen attentively and follow instructions	Participants + Group leaders	During	
Bumps, Bruises, Scraps, Strains, Sprains	- Poor supervision - Uneven ground	- Ensure the whole group is listening during briefing	TS instructor	Before & during	
		- Have a responsible person per group to lead the group through the activities	Participants + Group leaders	During	
Exposure to Elements (sun, wind, temperature)	- Long periods out in the sun or wind and rain without correct clothes	- GPS lanyard must be on a neck at all times	TS instructor	Before	
		- Have a responsible student per group to lead the group through the course	Participants + Group leaders	During	
Psychological Harm	- Being bullied or forced to participate	- There is no need to run during this activity	TS instructor	Before	
		- Move to an indoor Activity during "bad weather"	Participants + Group leaders	Before & During	
		- Ensure the group has adequate clothing	Participants + Group leaders	During	

Please note: The Instructor may cancel this activity at any time if conditions outlined in this SAP are not able to be achieved or maintained. *Serious Hazards are highlighted*