

## GROUP LEADER...

- Disclose relevant medical conditions
- Fulfil responsibilities in SAP below
- Assist with helmet fitting
- Responsible for overall group management

## PARTICIPANTS...

- Comfortable (but not loose) clothing
- Long hair tied back
- Covered shoes

## INSTRUCTOR...

- Pass internal training and assessment program
- Current first aid certificate

## RESTRICTIONS

- Under 7yrs
- Height restrictions

## RATIOS (not including instructor)

1 adult : 12 students

What could go wrong? <b>'The potential harm'</b>	What would cause it to go wrong? <b>'The hazard'</b>	How could we prevent it from going wrong? <b>'The mitigation'</b>	Responsibility of?	When will it be done?	Emergency Plan
Serious Injury (collision with solid object or spectator)	- Inadequate instruction/ supervision	- Instructors are suitably trained	TSCC	Before	<i>Fire</i> <ul style="list-style-type: none"> <li>- Kill engine</li> <li>- Extinguish flames with fire extinguisher</li> <li>- Administer first aid</li> </ul> <i>Suspected major injury</i> <ul style="list-style-type: none"> <li>- Kill engine</li> <li>- Administer first aid</li> <li>- Radio to office for extra assistance or to call an ambulance</li> </ul>
	- Poor/uncontrolled driving	- Clear instructions are given and listen to	TS Instructor	Beginning	
	- Intentionally operating outside safety rules	- Drivers must pass brief test before first turn	Participants	During	
	- Poorly fitted helmet	- Those who break the rules will be removed	TS Instructor	During	
	- Not wearing/poor fitted seat belt	- Instruction is given and checks are made on helmet and seat belt fitting	TS instructor	Beginning & during	
	- Mechanical failure	- Regular inspections occur	TSCC	Before, and serviced after use	
	- Inadequate barrier	- Pre-activity check ensures barrier is adequate			
	- Obstacles on track	- Pre-activity check ensures track is clear of obstacles	TS Instructor	Before	
Impact Injury (hitting tyres, slip or trip)	- Intentionally operating outside safety rules	- Listen attentively and follow instructions	<b>Participants + Group leaders</b>	During	
	- Slippery surface	- Wear seatbelt and helmet			
		- Check surface during activity check	TSCC	Before & During	
Entrapment (hair, clothing, fingers)	- Inappropriate clothing	- Remove loose clothing	<b>Participants + Group leaders</b>	Before & during	
	- Long hair	- Tie back long hair			
Equipment Damage	- Driving off the track	- Drivers must pass brief test before first turn	<b>Participants + Group leaders</b>	During	
	- Hitting tires	- Those who break the rules will be removed			
Exposure to elements (sun, wind, temperature)	- Long periods out in the sun or wind and rain without correct clothes	- Move to an indoor Activity during "bad weather"	TS instructor	Before	
		- Ensure the group has adequate clothing	<b>Participants + Group leaders</b>	Before & During	
Psychological harm	- Being bullied or forced to participate	- Challenge by choice	TS instructor	During	
		- Group encouragement	<b>Participants + GL</b>		

Please note: The Instructor may cancel this activity at any time if conditions outlined in this SAP are not able to be achieved or maintained. **Serious Hazards are highlighted**