

# SAFETY ACTION PLAN

ACTIVITY: MERRY-GO-ROUND  
LOCATION: TOWER ABSEIL AREA

## GROUP LEADER...

- ➡ Group leader to run after being trained by TS Instructor
- ➡ Disclose relevant medical conditions
- ➡ Fulfil responsibilities in SAP below
- ➡ Responsible for overall group management

## PARTICIPANTS...

- ➡ Footwear

## INSTRUCTOR...

- ➡ N/A Group Leader Run

## RESTRICTIONS

Only use during daylight hours  
Max 12 people

RATIOS (not including instructor)  
1 adult : 12 students

What could go wrong? 'The potential harm'	What would cause it to go wrong? 'The hazard'	How could we prevent it from going wrong? 'The mitigation'	Responsibility of?	When will it be done?	Emergency Plan
Impact injury	<ul style="list-style-type: none"> <li>- Being struck by merry-go-round or person on merry-go-round</li> <li>- Falling off merry-go-round</li> <li>- Failure to follow instruction re: procedures and boundaries</li> </ul>	<ul style="list-style-type: none"> <li>- Waiting away from merry-go-round for your turn</li> <li>- No jumping off merry-go-round while it is moving</li> <li>- Only use during daylight hours</li> <li>- Spin at a manageable speed, decided by supervisor and ALL participants</li> <li>- Read rules and follow instructions</li> </ul>	<ul style="list-style-type: none"> <li>Participants + Group leaders</li> <li>Participants + Group leaders</li> <li>Participants + Group leaders</li> </ul>	<ul style="list-style-type: none"> <li>During</li> <li>During</li> <li>Beginning &amp; During</li> </ul>	<p><i>Suspected major injury</i></p> <ul style="list-style-type: none"> <li>- All to vacate area</li> <li>- Group leader to coordinate first aid</li> <li>- Group leader to arrange for ambulance or extra assistance</li> </ul>
Bumps, Bruises, Scrapes, Strains, Sprains	<ul style="list-style-type: none"> <li>- Improper use of equipment</li> <li>- Poor supervision</li> </ul>	<ul style="list-style-type: none"> <li>- Only use during daylight hours</li> <li>- No jumping on or off merry-go-round</li> </ul>	Participants + Group leaders	During	<ul style="list-style-type: none"> <li>- Inform host of incident</li> </ul>
Exposure to elements (sun, wind, temperature)	<ul style="list-style-type: none"> <li>- Long periods out in the sun or wind and rain without correct clothes</li> </ul>	<ul style="list-style-type: none"> <li>- Move to an indoor Activity during "bad weather"</li> <li>- Ensure the group has adequate clothing</li> </ul>	<ul style="list-style-type: none"> <li>TS instructor</li> <li><b>Participants + Group leaders</b></li> </ul>	<ul style="list-style-type: none"> <li>Before</li> <li>Before &amp; During</li> </ul>	<ul style="list-style-type: none"> <li>- fill out appropriate forms</li> </ul>
Psychological harm	<ul style="list-style-type: none"> <li>- Being bullied or forced to participate</li> </ul>	<ul style="list-style-type: none"> <li>- Challenge by choice</li> <li>- Group encouragement</li> </ul>	<ul style="list-style-type: none"> <li>TS instructor</li> <li><b>Participants + Group Leaders</b></li> </ul>	During	<ul style="list-style-type: none"> <li>- Assess if activity can continue</li> </ul> <p><i>Other/ Minor Injury</i></p> <ul style="list-style-type: none"> <li>- Group leader to administer first aid</li> </ul>

Please note: The Instructor may cancel this activity at any time if conditions outlined in this SAP are not able to be achieved or maintained. **Serious Hazards are highlighted**