

SAFETY ACTION PLAN

ACTIVITY: MINI GOLF
LOCATION: BEHIND AUDITORIUM

GROUP LEADER...

- ➡ Group Leader run after briefing by TSCC staff
- ➡ Disclose relevant medical conditions
- ➡ Fulfil responsibilities in SAP below
- ➡ Responsible for overall group management

PARTICIPANTS...

- ➡ Shoes

INSTRUCTOR...

- ➡ N/A (group run)

RESTRICTIONS

None

RATIOS (not including instructor)

1 adult : 12 students

| What could go wrong? 'The potential harm' | What would cause it to go wrong? 'The hazard' | How could we prevent it from going wrong? 'The mitigation' | Responsibility of? | When will it be done? | Emergency Plan |
|---|---|---|--|---------------------------|---|
| Impact Injury | <ul style="list-style-type: none"> - Inappropriate use of equipment - Getting hit by a putter | <ul style="list-style-type: none"> - Instruct clients to be aware of other players - Putter is not to be used as driver e.g. big swing | Group Leaders | Before & During | <i>Suspected major injury</i> <ul style="list-style-type: none"> - Group leader to coordinate first aid - Group leader to radio to main office to arrange for ambulance or extra assistance - Assess if activity can continue <i>Other/ Minor Injury</i> <ul style="list-style-type: none"> - Group leader to administer first aid |
| Falling Objects | <ul style="list-style-type: none"> - Broken branches | <ul style="list-style-type: none"> - Leader to assess conditions - TSCC property staff to regularly check | Group leaders TSCC Staff | Before Before | |
| Bumps, Bruises, Scrapes, Strains, Sprains | <ul style="list-style-type: none"> - Trip or kick toes on the edge of the course - Running on uneven ground | <ul style="list-style-type: none"> - Ensure clients are wearing footwear - Walk around course, no running | Group leaders | Before & during | |
| Exposure to elements (sun, wind, temperature) | <ul style="list-style-type: none"> - Long periods out in the sun or wind and rain without correct clothes | <ul style="list-style-type: none"> - Move to an indoor Activity during "bad weather" - Ensure the group has adequate clothing | TS instructor Participants + Group leaders | Before Before & During | |
| Psychological harm | <ul style="list-style-type: none"> - Being bullied or forced to participate | <ul style="list-style-type: none"> - Challenge by choice - Group encouragement | TS instructor Participants + Group Leaders | During | |

Please note: The Instructor may cancel this activity at any time if conditions outlined in this SAP are not able to be achieved or maintained. *Serious Hazards are highlighted*