

SAFETY ACTION PLAN

ACTIVITY: MINI GOLF
LOCATION: BEHIND AUDITORIUM

GROUP LEADER...

- ➡ Group Leader run after briefing by TSCC staff
- ➡ Disclose relevant medical conditions
- ➡ Fulfil responsibilities in SAP below
- ➡ Responsible for overall group management

PARTICIPANTS...

- ➡ Shoes

INSTRUCTOR...

- ➡ N/A (group run)

RESTRICTIONS

None

RATIOS (not including instructor)

1 adult : 12 students

What could go wrong? 'The potential harm'	What would cause it to go wrong? 'The hazard'	How could we prevent it from going wrong? 'The mitigation'	Responsibility of?	When will it be done?	Emergency Plan
Impact Injury	<ul style="list-style-type: none"> - Inappropriate use of equipment - Getting hit by a putter 	<ul style="list-style-type: none"> - Instruct clients to be aware of other players - Putter is not to be used as driver e.g. big swing 	Group Leaders	Before & During	<i>Suspected major injury</i> <ul style="list-style-type: none"> - Group leader to coordinate first aid - Group leader to radio to main office to arrange for ambulance or extra assistance - Assess if activity can continue <i>Other/ Minor Injury</i> <ul style="list-style-type: none"> - Group leader to administer first aid
Falling Objects	<ul style="list-style-type: none"> - Broken branches 	<ul style="list-style-type: none"> - Leader to assess conditions - TSCC property staff to regularly check 	Group leaders TSCC Staff	Before Before	
Bumps, Bruises, Scrapes, Strains, Sprains	<ul style="list-style-type: none"> - Trip or kick toes on the edge of the course - Running on uneven ground 	<ul style="list-style-type: none"> - Ensure clients are wearing footwear - Walk around course, no running 	Group leaders	Before & during	
Exposure to elements (sun, wind, temperature)	<ul style="list-style-type: none"> - Long periods out in the sun or wind and rain without correct clothes 	<ul style="list-style-type: none"> - Move to an indoor Activity during "bad weather" - Ensure the group has adequate clothing 	TS instructor Participants + Group leaders	Before Before & During	
Psychological harm	<ul style="list-style-type: none"> - Being bullied or forced to participate 	<ul style="list-style-type: none"> - Challenge by choice - Group encouragement 	TS instructor Participants + Group Leaders	During	

Please note: The Instructor may cancel this activity at any time if conditions outlined in this SAP are not able to be achieved or maintained. *Serious Hazards are highlighted*