

GROUP LEADER...

- ➡ Group leader to run after being trained by TS Instructor
- ➡ Disclose relevant medical conditions
- ➡ Fulfil responsibilities in SAP below
- ➡ Responsible for overall group management
- ➡ Supervise river and fires

PARTICIPANTS...

- ➡ Footwear

INSTRUCTOR...

- ➡ Pass internal training and assessment program
- ➡ Current first aid certificate

RESTRICTIONS

None

RATIOS (not including instructor)

1 adult : 12 students

What could go wrong? 'The potential harm'	What would cause it to go wrong? 'The hazard'	How could we prevent it from going wrong? 'The mitigation'	Responsibility of?	When will it be done?	Emergency Plan
Burns	- Inadequate instruction	- Instructors are suitably qualified giving instructions	TS instructor	Before	<i>Suspected major injury</i> - All to vacate area - Group leader to coordinate first aid - Group leader to arrange for ambulance or extra assistance - Inform host of incident immediately and fill out appropriate forms - Assess if activity can continue <i>Other/ Minor Injury</i> - Group leader to administer first aid
	- Falling on/in fire	- Do not overcrowd fires	Participants + Group leaders	Beginning & During	
	- Overcrowding around fire	- Everyone must be wearing covered shoes	TS instructor	Before	
	- Unstable seating around fire	- 1:12 Supervisor: Student ratio.	Participants + Group leaders	Before & During	
Loss of Process	- Failure to follow instruction re: procedures and boundaries	- Have seating a safe distance from fire	Participants + Group leaders	Before & During	<i>Suspected major injury</i> - All to vacate area - Group leader to coordinate first aid - Group leader to arrange for ambulance or extra assistance - Inform host of incident immediately and fill out appropriate forms - Assess if activity can continue <i>Other/ Minor Injury</i> - Group leader to administer first aid
	- Not briefed well enough on how to light a fire	- Clear instructions about the activity and fire lighting	Participants + Group leaders	During	
	- Too many people around a fire	- Design activity so appropriate number of students are cooking	TSCC		
	- Not enough marshmallows	- Warn kitchen prior so they can prepare enough marshmallows	TS instructor		
Food poisoning	- Not enough wood or matches	- Advise host if supplies are getting low before			<i>Suspected major injury</i> - All to vacate area - Group leader to coordinate first aid - Group leader to arrange for ambulance or extra assistance - Inform host of incident immediately and fill out appropriate forms - Assess if activity can continue <i>Other/ Minor Injury</i> - Group leader to administer first aid
	- Meat not pre-cooked	- All meat and food to be precooked for safety	TSCC	Before	
Out of control fire	- Poor personal hygiene	- All food to be prepared by catering staff			<i>Suspected major injury</i> - All to vacate area - Group leader to coordinate first aid - Group leader to arrange for ambulance or extra assistance - Inform host of incident immediately and fill out appropriate forms - Assess if activity can continue <i>Other/ Minor Injury</i> - Group leader to administer first aid
	- Using fires during fire bans	- TSCC to advise school of fire ban	Participants + Group leaders	During	
Exposure to elements (sun, wind, temperature)	- Excessive fuels (wood, paper) used on fires	- Only use enough wood to cook over			<i>Suspected major injury</i> - All to vacate area - Group leader to coordinate first aid - Group leader to arrange for ambulance or extra assistance - Inform host of incident immediately and fill out appropriate forms - Assess if activity can continue <i>Other/ Minor Injury</i> - Group leader to administer first aid
	- Long periods out in the sun or wind and rain without correct clothes	- Extinguish fires before leaving	TS instructor	Before	
Psychological harm		- Move to an indoor Activity during "bad weather"	Participants + Group leaders	Before & During	<i>Suspected major injury</i> - All to vacate area - Group leader to coordinate first aid - Group leader to arrange for ambulance or extra assistance - Inform host of incident immediately and fill out appropriate forms - Assess if activity can continue <i>Other/ Minor Injury</i> - Group leader to administer first aid
	- Being bullied or forced to participate	- Ensure the group has adequate clothing	TS instructor	During	
		- Challenge by choice	Participants + GL		
		- Group encouragement			

Please note: The Instructor may cancel this activity at any time if conditions outlined in this SAP are not able to be achieved or maintained. *Serious Hazards are highlighted*