

# SAFETY ACTION PLAN

ACTIVITY: RAFTING  
LOCATION: RIVERSIDE

## GROUP LEADER...

- Group leader to run after being trained by TS Instructor
- Disclose relevant medical conditions
- Fulfil responsibilities in SAP below
- Responsible for overall group management
- Supervise river

## PARTICIPANTS...

- Must wear a buoyancy aid
- Footwear

## INSTRUCTOR...

- Pass internal training and assessment program
- Current first aid certificate

## RESTRICTIONS

Not recommended for under 5yrs  
Non swimmers

RATIOS (not including those in the water)

1 adult : 5 students

What could go wrong? 'The potential harm'	What would cause it to go wrong? 'The hazard'	How could we prevent it from going wrong? 'The mitigation'	Responsibility of?	When will it be done?	Emergency Plan
Death/ Serious Injury (Drowning)	<ul style="list-style-type: none"> <li>- Inadequate instruction</li> <li>- Equipment failure</li> <li>- Lose ropes wrapping around participant</li> <li>- Poor supervision</li> <li>- Failure to follow instruction re: procedures and boundaries</li> <li>- Participants unable to swim</li> </ul>	<ul style="list-style-type: none"> <li>- Clear instructions are given</li> <li>- Regular inspections</li> <li>- Tie all lose ends of rope to raft.</li> <li>- Clear instructions are given</li> <li>- Group Leaders to spread along river bank</li> <li>- Listen attentively and follow instructions</li> <li>- A buoyancy aid must be worn when on the river, regardless of swimming ability</li> </ul>	TSCC  Participants + Group leaders	Before Monthly inspection  Before & During	<p><i>Suspected major injury</i></p> <ul style="list-style-type: none"> <li>- All to vacate area</li> <li>- Group leader to coordinate first aid</li> <li>- Group leader to arrange for ambulance or extra assistance</li> <li>- Inform host of incident</li> </ul>
Entrapment	<ul style="list-style-type: none"> <li>- Standing up in current</li> <li>- Raft getting stuck in vegetation/ logs</li> <li>- Lose ropes wrapping around participant</li> </ul>	<ul style="list-style-type: none"> <li>- Brief all adults on how to manage Rafting safely</li> <li>- Have a 1:5 ratio (1 adult: 5 students)</li> <li>- Tie all lose ends of rope to raft.</li> </ul>	TS instructor  Participants + Group leaders	Before  During Before	<ul style="list-style-type: none"> <li>- Assess if activity can continue</li> </ul> <p><i>Entrapment</i></p> <ul style="list-style-type: none"> <li>- Group leader to pull participant out of river</li> </ul>
Inappropriate use of Equipment	<ul style="list-style-type: none"> <li>- Holding bamboo at head height</li> <li>- Draping rope around neck</li> <li>- Throwing bamboo or any other equipment</li> </ul>	<ul style="list-style-type: none"> <li>- Clear brief about use of equipment, including being aware of group members, the length of the bamboo, and the risks of carrying rope around their neck</li> </ul>	TS instructor Group leader	Before  During	
Loss of Equipment	<ul style="list-style-type: none"> <li>- Gear floating down stream</li> <li>- Lifejackets getting left out and blown away</li> <li>- Stream sweeping away equipment</li> </ul>	<ul style="list-style-type: none"> <li>- Have sufficient supervision</li> <li>- Put Lifejackets away between sessions</li> <li>- Pick up rafts between sessions</li> </ul>	Participants + Group leaders  TS instructor	After  After	<p><i>Other/ Minor Injury</i></p>

Please note: The Instructor may cancel this activity at any time if conditions outlined in this SAP are not able to be achieved or maintained. **Serious Hazards are highlighted**

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Exposure to Elements (sun, wind, temperature)	<ul style="list-style-type: none"> <li>- Long periods out in the sun or wind and rain without correct clothes</li> </ul>	<ul style="list-style-type: none"> <li>- Move to an indoor Activity during "bad weather"</li> <li>- Allow time for changing prior and after rotation</li> <li>-Ensure the group has adequate clothing</li> </ul>	TS instructor <b>Participants + Group leaders</b>	Before Before & During	- Group leader to administer first aid
Psychological Harm	<ul style="list-style-type: none"> <li>- Being bullied or forced to participate</li> <li>- Fear of deep/moving water</li> </ul>	<ul style="list-style-type: none"> <li>- Challenge by choice</li> <li>- Group encouragement</li> </ul>	TS instructor <b>Participants + GL</b>	During	

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